

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE D
INFORMAL CONFERENCES
April 3, 2019**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:05 A.M., on April 3, 2019 in Training Room 2, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Marie Gerardo, MS, RN, ANP-BC, - Chairperson
Ann Tucker Gleason, PhD, Citizen Member

STAFF PRESENT: Robin L. Hills, DNP, RN, WHNP, Deputy Executive Director

OTHERS PRESENT: Lana Jagadish, Adjudication Specialist
Practical Nursing students and faculty from Southside VA Community College

CONFERENCES

SCHEDULED: Ashley Alston, LPN 0002-091180
Ms. Alston did not appear.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 9:11 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Alston. Additionally, Dr. Gleason moved that Dr. Hills and Ms. Jagadish attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:34 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved to offer Ms. Alston a Consent Order for reprimand and indefinite suspension of her license to practice practical nursing, in lieu of a Formal Hearing and until such time as she appears before the Board to demonstrate that she is safe and competent to return to the practice of practical nursing. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Alston and the Board.

Nursing students and faculty left the meeting.

RECESS: The committee recessed at 9:35 A.M.

RECONVENTION: The committee reconvened at 1:00 P.M.

CONFERENCES
SCHEDULED:

Kimberly Phillips, LPN 0002-083672
Ms. Phillips appeared, accompanied by Margaret Hardy, Esq.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 1:33 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Phillips. Additionally, Dr. Gleason moved that Dr. Hills and Ms. Jagadish attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:00 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved to issue an Order to require Ms. Phillips provide proof of completion of the following two NCSBN courses within 90 days of entry of Order: *Professional Accountability & Legal Liability for Nurses* and *Documentation: A Critical Aspect of Client Care*. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Phillips, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Phillips within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Sharon Gagnon, RN 0001-271116
Ms. Gagnon appeared.
Tonya James and Beoncia Johnson, Compliance Case Managers, Board of Nursing, were also present.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 2:38 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Gagnon. Additionally, Dr. Gleason moved that Dr. Hills and Ms. Jagadish attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:10 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved to offer Ms. Gagnon a Consent Order for indefinite suspension of her license to practice professional nursing, in lieu of a Formal Hearing and until such time as she appears before the Board to demonstrate that she is safe and competent to return to the practice of professional nursing. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Gagnon and the Board.

**CONFERENCES
SCHEDULED:**

C. Lynne Shelton, LPN 0002-059019
Ms. Shelton appeared, accompanied by her spouse, George Shelton.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 3:43 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Shelton. Additionally, Dr. Gleason moved that Dr. Hills and Ms. Jagadish attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:50 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved to issue an Order to Dismiss the Case and Impose No Sanction against C. Lynne Shelton due to insufficient evidence to warrant disciplinary action by the Board of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Shelton, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Shelton within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT: The Board adjourned at 3:55 P.M.



Robin L. Hills, DNP, RN, WHNP
Deputy Executive Director